

COMMUNITY ACTION PROGRAM, INC. OF WESTERN INDIANA
Board of Directors Meeting Agenda
August 13, 2020

THE PROMISE OF COMMUNITY ACTION

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other

AUDIT PRESENTATION..... Doug Jones, CPA

CALL TO ORDER President Steve Brier

Minutes of the June 11, 2020 meeting

Suggested Motion: To approve the minutes of the June 11, 2020 meeting.

ADMINISTRATION AND COMMUNITY SERVICES..... Amanda Coffing

Financial Report through July 2020

Suggested Motion: To approve the financial report through July 2020

EAP

Suggested Motion: To accept funding of \$313,147 from IHCDA for EAP COVID-19 for the period 3/27/2020- 09/30/2021.

CSBG Additional Funds

Suggested Motion: To accept additional CSBG funding from IHCDA in the amount of \$3,226.58.

CSBG COVID funding update

Suggested Motion: To approve and support the CSBG CARES Act funding proposal with changes and to accept \$415,846.61 in funding from IHCDA.

United Way of Danville Area

Suggested Motion: To apply for funding in the amount of \$50,000 to provide COVID related Activities in Fountain and Warren Counties.

Area IV Agency on Aging and Community Action Programs

Suggested Motion: To accept grant funding in the amount of \$30,000 from Area IV to support COVID initiatives for seniors.

Emergency or Inclement Weather Closing Policy (Proposed Policy Attached)

Suggested Motion: To adopt Emergency or Inclement Weather Closing Policy retroactive to March 1, 2020.

Program Updates

Credit Card Expenditures

HEAD STARTRobin Curry-Shumaker

Suggested Motion: To accept the email vote of July 13, 2020, requesting approval to transfer approximately \$55,000 from nutritional supplies and salary/fringe to Equipment to purchase a new 14-passenger bus with built-in child safety seats.

Program Updates

Meal Count

HOUSING JD Taggart

Rental Assistance with IHCDA

Suggested Motion: To accept funding from IHCDA to provide up to 40 rental assistance applications per week at a reimbursement rate of \$40 per approved application.

Home Award

Weatherization Update

Suggested Motion: To request approval from IHCDA to purchase a vehicle for Weatherization services and to purchase vehicle upon such approval.

Apartment Updates

Owner Occupied Rehab Update

Gladiator Drive

Covington Acreage Offer

Dana Project

CHDO email approvals

Suggested Motion: To accept email vote “To amend and restate the Articles of Incorporation”

Suggested Motion: To accept email vote “To approve by-laws for the Community Housing Development Organization of Western Indiana”.

Suggested Motion: To accept email vote “To approve and elect the following board members: Steve Brier, Laurie Kiger, Cyndi Todd, Oren Sutherlin, Susan Smith and Kally Ancil”

EXECUTIVE DIRECTOR REPORT Muff Rennick

COVID Update

By-law Revisions to include telecommunication (Proposed Policy Attached)

ADJOURNMENT..... Steve Brier

Suggested Motion: To adjourn meeting.

Next Meeting: October 8, 2020